Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IEIN #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hire Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Illinois Teaching License(s):

 Type/Endorsement Number

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\_\_\_\_\_ Official, up-to-date transcripts 24-23

\_\_\_\_\_ Physical Examination upon initial hiring 24-5

\_\_\_\_\_ Proof of freedom from tuberculosis 24-5

\_\_\_\_\_ Verification of past teaching experience 24-5

\_\_\_\_\_ Salary schedule placement 24-5

\_\_\_\_\_ Record of accumulative sick leave 24-5

\_\_\_\_\_ Fingerprint background investigation (hired after 8-12-04) PA 93-0909

\_\_\_\_\_ Sex Offender Database investigation (hired after 7-14-05 PA 94-0219

\_\_\_\_\_ Child Murderer and Violent Offender Against Youth Registry 730 ILCS 154/85

 (hired after 6-27-06)

\_\_\_\_\_ Mandated Reporter form 325 ILCS 5/1

\_\_\_\_\_ Tenured teacher evaluations, completed once every two years 24A

\_\_\_\_\_ Non-tenured teacher evaluations, completed annually 24A

\_\_\_\_\_ Remediation plans for teachers given unsatisfactory ratings 24A

*107 South State Street • Atkinson, IL 61235 • Phone (309)936-7890 • Fax (309) 936-1111 • www.bhsroe.org*

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