**Illinois Administrative Code Part 50 Evaluation of Certified Employees Checklist**

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| **Does/has your district:** | **Yes** | **No** | **Action(s) needed to remedy** | **Resource(s) necessitated** |
| Know its implementation date |  |  |  |  |
| Formulated a joint committee comprise of equal representation selected by the district and teachers |  |  |  |  |
| Conducted its first joint committee meeting no later than November 1st of the school year preceding its implementation date |  |  |  |  |
| Evaluation plan contain the required components as stipulated in section 50.100 |  |  |  |  |
| Evaluation plan contain the required student growth components as stipulated in section 50.110 |  |  |  |  |
| Evaluation plan contain the required professional practice components as stipulated in section 50.120 |  |  |  |  |
| Have a plan to submit the required data and other information relative to its evaluation system to the Illinois State Board of Education (see section 24A-20 of school code) |  |  |  |  |
| Adopted any aspect of the state model |  |  |  |  |
| If any aspect of the state model has been adopted, does it follow the implementation requirements |  |  |  |  |
| **Does/has your district:** | **Yes** | **No** | **Action(s) need to remedy** | **Resource(s) necessitated** |
| Ensured that evaluators have successfully completed the prequalification process as stipulated in section 50.400 |  |  |  |  |
| Met the minimum requirements (if district developed) for the prequalification process and retraining program as stipulated in section 50.140 |  |  |  |  |
| Prequalification process or retraining program ensures that qualified evaluators demonstrate the competencies set forth in section 50.420 |  |  |  |  |
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